

# STANDARD OPI Request

Administered at Fort Polk, LA via Phone

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_ Rank: \_\_\_\_\_

Official Email Address: \_\_\_\_\_

Personal Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Unit Commander's Name: \_\_\_\_\_

Unit Commander's Phone Number: \_\_\_\_\_

Unit Commander's Email: \_\_\_\_\_

Name of First O5 in Chain-of-Command (for No Show Report): \_\_\_\_\_

Language Test Requesting: \_\_\_\_\_ Reason for Test: \_\_\_\_\_

How did you acquire this language? \_\_\_\_\_ **SSSSSSSSSSSSSSSSSSSS** \_\_\_\_\_

Are you Special Forces? Yes No

## Dates of Availability

Please list in the Comments block any dates which you are unavailable for testing.

Comments: \_\_\_\_\_

## AGREEMENT

I have been informed that OPI tests are very costly. If I fail to show up for the scheduled test, it results in a significant waste of government funds.

After submitting my DA 4187, I will check my email daily to receive notification of my test appointment. Upon notification of my appointment date and time by email, I will confirm or cancel my test date and time within 48 hours to Raymond Harris, [raymond.r.harris12.civ@mail.mil](mailto:raymond.r.harris12.civ@mail.mil), 337-531-7838 or Tracy Owens, [tracy.l.owens.ctr@mail.mil](mailto:tracy.l.owens.ctr@mail.mil), 337-531-0400. If I do not confirm that I have been informed of the test date 48 hours prior to the date of testing, I agree to have my test date cancelled.

If I have to cancel a test appointment due to an Army mission, I will notify the Education Center 48 hours prior to the test date to give the testing personnel time to cancel the test with DLI.

Any cancelation and/or no show requires a memo from the first O5 in my Chain-of-Command requesting a new test date and ensuring my attendance at the next scheduled appointment.

Examinee's  
Signature: \_\_\_\_\_

Commander's  
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_