



DEPARTMENT OF THE ARMY
HEADQUARTERS, JOINT READINESS TRAINING AND FORT POLK
6661 WARRIOR TRAIL, BUILDING 350
FORT POLK, LOUISIANA 71459-5339

MAY 04 2016

IMPO-PWB

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Memorandum DPW-05 - Facility Fire Extinguishers

1. Purpose: This memorandum establishes the standards and guidelines for Fort Polk's facility fire extinguisher replacement policy (non-facility suppression systems/real property).
2. Applicability: This memorandum applies to all Soldiers and Civilians on Fort Polk, regardless of unit, affiliation, or status.
3. Background: Facility fire extinguisher replacement is the responsibility of the facility user personnel signed for the building. The Directorate of Public Works (DPW) will purchase and install extinguishers in new and renovated facilities. The facility users will replace the extinguishers as required.
4. Authority: Army Regulation 420-1, chapter 25, section 34, sets forth the responsibilities for installation fire extinguisher programs.
5. Policy: After initial installation of fire extinguishers in Fort Polk facilities, the requirement for replacement of the fire extinguishers will be the responsibility of the user of each facility. In the event the facility user needs technical assistance, contact the Department of Emergency Services (DES), Fire and Emergency Services Prevention Branch at (337) 531-2479 or (337) 531-6251.
 - a. Replacement and newly required facility fire extinguishers may be purchased from the Base Supply Center, Louisiana Association of the Blind (Bldg 7802, North Fort), or from other GSA approved vendors.
 - b. Replacement facility fire extinguishers shall be "ABC" rated, with a minimal classification of 4 A: 60 B:C, and fit within the confines of their current location or fire extinguisher cabinet.
 - c. Exception: Kitchens of dining facilities and restaurants are required to maintain "K" rated fire extinguishers as required by National Fire Protection Association (NFPA) codes 10 and 101, Life Safety Code.
6. Enforcement: The DES, Fire Division will inspect and advise facility users of needed replacement of installed fire extinguishers per NFPA 10.

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- a. Facility managers will perform monthly inspections of their assigned fire extinguishers and annotate the inspection on the attached FP Form 420, Fire Extinguisher Inspection Record.
 - b. After performing annual inspections of facility fire extinguishers, DES, Fire and Emergency Services personnel will attach new FP Forms 420 to each passing extinguisher indicating that the extinguisher is operable and ready for continued use.
 - c. Commanders/facility managers will execute the Facility Fire Extinguisher Program in accordance with this command policy for their facilities.
7. This policy will remain in effect until superseded or rescinded.



GARY M. BRITO
Brigadier General, USA
Commanding

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