



DEPARTMENT OF THE ARMY
HEADQUARTERS, JOINT READINESS TRAINING CENTER AND FORT POLK
OPERATIONS GROUP
7260 ALABAMA AVENUE
FORT POLK, LOUISIANA 71459-5314

REPLY TO
ATTENTION OF

ATZL-JR

1 May 02

MEMORANDUM FOR OPERATIONS GROUP

SUBJECT: AC/RC Right Seat SOP

1. Purpose: To define tasks, conditions, and standards for the AC/RC right seat program.
2. General: The right seat program will expose active duty AC/RC trainers to the JRTC Observer Controller process for conducting pre, during, and post-rotation O/C duties and responsibilities. As a result, the AC/RC right seater will be familiar with O/C duties and responsibilities. AC/RC right seaters will initially complete 4 days of classroom training at the O/C Academy. Following this training, the right seater will ride along ("right seat") with JRTC O/Cs to reinforce the classroom instruction. AC/RC classes are scheduled in conjunction with all rotations except USASOC and MRE rotations.
3. Conditions: AC/RC trainers will comply with all JRTC O/C standards of conduct, uniform wear, and rotational coverage while attached to their respective JRTC O/C division. Right seaters will arrive with appropriate field equipment for extended field time during the rotation. They are not augmentees and will have no O/C duties, but will assist their O/C counterpart IAW paragraph 4.
4. Standards:
 - a. Right seaters' uniform and equipment will be in accordance with the JRTC O/C handbook and the JRTC uniform policy.
 - b. Trainers must observe the rotational unit's decision-making process at their counterpart level.
 - c. Participate in two AAR focus and preparation meetings.
 - d. Attend a minimum of two AARs that his counterpart conducts. Right seater will assist in AAR preparation.

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e. Accompany O/C counterpart on all O/C coverage missions to observe how a JRTC O/C executes his duties, specifically teaching, coaching, and mentoring techniques, EXROE enforcement, controlling engagements, and AAR development and presentation.

5. The O/C Academy will provide maps, O/C and EXROE Handbooks.

6. AC/RC trainers will link up with their O/C counterpart on D+6 and will return to the O/C academy on E+1 for an AAR practical exercise.

7. The O/C Academy will publish a roster of AC/RC right seaters by division/TF and detailed schedule for each rotation. This document will be included in the rotational Ops Grp staff OPORD.

8. The POC for this memorandum is CPT Baber, O/C Academy Team Chief, at 531-0990 or MSG Sanchez, O/C Academy Assistant Team Chief, at 531-6796.

EVERETT K. BABER
CPT, IN
OCA Team Chief