

## Services

### ADDITIONAL INFORMATION

Deployment Packets must maintain most recent updates done at H.S. Keep old Direct Deposit account open until new account has received funds. Bonuses are the responsibility of your Unit.

### ALLOTMENTS

All reserve soldiers remain on the RC Pay System. This means that **YOU WILL NOT BE ALLOWED TO START AN ALLOTMENT**. They RC Pay System **DOES NOT** allow an allotment input. Soldiers are authorized to request a garnishment by submitting a written request initiated by the soldier and endorsed by the commander. The garnishment can only go to a financial institution or U.S. postal address (in check form). The memorandum must state that the garnishment is required in order to eliminate extreme financial hardship to the soldier and their family. The garnishments may not be sent to pay consumer debt (car note). Requests must be submitted to your servicing finance officer for processing.

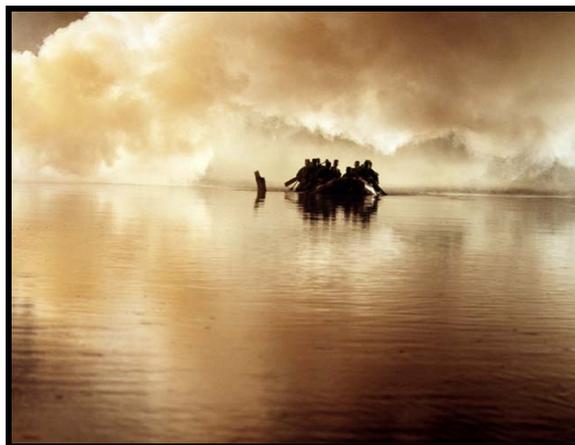


### POINTS OF CONTACT

Customer Service: 531-8648  
In/Out Processing: 531-9661  
Bonuses/Reups: 531-8771  
Debt Management: 531-8730  
Reserve Pay: 531-9661



The soldiers and civilians of Charlie Detachment 126<sup>th</sup> Finance Battalion and the Defense Military Pay Office are dedicated to providing first class financial service support.



**C/126TH FINANCE DETACHMENT**  
**BLDG. 2524 23RD STREET**  
**FT. POLK, LA 71459**  
**Phone: 337-531-9661/6823**  
**Fax: 337-531-8769**

# Reserve Component Finance Brochure

**"Paying Customers is Our  
Business"**



## Deployment Entitlements



**Tel: 337-531-9661/6823**

# Reserve Pay Entitlements

## **BASIC PAY**

Reserve Component soldiers' pay will remain on the RC Pay System. Mobilized soldiers will be paid mid-month and end-of-month.

## **BASIC ALLOWANCE FOR SUBSISTENCE (BAS)**

Officers receive \$167.20 per month. Enlisted receive \$8.09 per day or \$242.81 per month. Mobilized soldiers who are on government installations w/dining facilities do not have to pay for meals. The subsistence portion of per diem is reduced on travel voucher (DD Form 1351-2) as payment for meals provided free of charge.

## **BASIC ALLOWANCE FOR HOUSING (BAH)**

Rate based on rank, dependency status and home of residence zip code. If maintaining a residence, Soldier is entitled to BAH-I (BAQ and VHA). If no dependents and not maintaining a residence, soldier is entitled to BAH-PARTIAL. If paying child support and have no other dependents, soldier is entitled to BAH-DIFF; if also maintaining a residence, entitled to both BAH-I w/o Dependents and BAH-DIFF.

## **FAMILY SEPARATION ALLOWANCE**

Entitled to soldiers with dependent (s) if the dependents do not reside in the vicinity of the mission site. Payment begins on the 31st day prorated back to day of departure from Home Station. Rate is \$100.00 per month for all grades (prorated for partial months) for all grades.

## **SPECIAL INCENTIVE PAYS**

Must submit copy of order authorizing the Special or Incentive Pay on those not automated in RC Pay System. Pay is prorated for partial months.

## **MEDICAL, DENTAL, VETERINARIAN and OPTOMETRY SPECIAL PAY**

The Office of the Surgeon General and DFAS-IN initiates pay actions. Paid at the same rate as AC officers and prorated for partial months.

## **UNIFORM ALLOWANCE**

Officers that have not received more than \$200 of this entitlement within the last 2 years will receive \$200.00 additional allowance for active duty over 90 days. Enlisted soldiers may be entitled to the Basic Cash Clothing Replacement Allowance after serving 6 months of active duty. Soldiers can not have received clothing during this Contingency Operation and will not receive payment until completion of 365 days of duty (prorated if less than 365 days).

## **PER DIEM**

Soldiers accrue \$2.00 per day in CONUS and \$3.50 per day in OCONUS for Incidental Expenses. Soldiers also receive Per Diem based on the soldier's TDY/TCS location, **not the** lodging location. It is the responsibility of the TDY/TCS location Command to house, mess and transport mobilized soldiers.

## **LEAVE**

Soldiers accrue 2.5 days per month or ½ day per 6 days of active duty. Soldiers must maintain and submit a copy of DA Form 31 for each leave period taken during the operation to the DEMOB Finance station for final settlement. Soldier has option to cash-in accrued leave or take transition leave.

## **TEMPORARY STORAGE OF HOUSEHOLD GOODS**

Soldiers not receiving BAH entitlement are authorized to store household goods. Storage arrangements are made through the soldiers' Local military Transportation Office. Soldiers are reimbursed upon redeployment through settlement of final travel voucher (DD Form 1351-2).

## **HOSTILE FIRE/IMMIENT DANGER PAY (HF/IDP)**

Payable to all soldiers upon arrival into the HFP/IDP area. It is payable at \$150 per month, regardless if it is one day or 30 days in country.

## **HARDSHIP DUTY PAY-LOCATION (HDP-L)**

This entitlement reflects on the Leave and Earnings Statement as "Save Pay" and is paid based on the location. Payments range from \$50-\$150 per month.

## **COMBAT ZONE TAX EXCLUSION (CZTE)**

All soldiers will be entitled to federal income tax exclusion as long as they are assigned to a hostile fire area. Enlisted soldiers will receive the exemption for the entirety of their pay. Officers will be capped for the tax exemption at the base pay of the Sergeant Major of the Army.

## **LEAVE AND EARNINGS STATEMENT (LES)**

Soldiers will continue to receive official LES at address in RC Pay System. Soldiers can now access electronic LES through MyPay on-line.

## **TRAVEL VOUCHER**

Travel vouchers will be submitted by your unit upon return to Home Station. In order to simplify final voucher, log your dates, times and locations traveled. Ensure you keep supporting documents; TDY orders or DD Form 1610, advances, accrued per diem payments, receipts, etc.

## **SAVINGS DEPOSIT PROGRAM**

Soldiers may deposit up to \$10,000 per year and earn a 10% annual rate of return as long as soldiers perform duty in an overseas location authorized in DODFMR Vol. 7A or by DFAS-IN. Upon completion of active duty, soldiers must submit a written request with their name, social security number, branch of service, and amount of deposit to DFAS-Cleveland. A toll free telephone number for CONUS based service members to call DFAS-Cleveland is 1-800-624-7368.

## **THRIFT SAVING PROGRAM (TSP)**

Mobilized soldiers can submit a TSP-U-1, Thrift Savings Plan, Election Form to the servicing Personnel Office within 60 days of mobilization. You may submit a TSP-U-1 through your unit or use MYPAY (below).

## **MY PAY**

Soldiers may now access their Leave and Earnings Statements (LES) electronically through My Pay. System capabilities currently allow soldiers to view/print LES, Advice of Payment for travel settlement and W-2. In addition, soldiers are allowed to make changes to Federal Tax Exemptions, Direct Deposit and TSP. In the future, My Pay will authorize soldiers to start, stop or change allotments. You may obtain a PIN through the local finance office during SRP or log on to [www.dfas.mil](http://www.dfas.mil) and click on My Pay.

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