

Virtual Contracting Enterprise (VCE) COR – Contracting Officer’s Representative Module

USERS GUIDE

March 2011

I. INTRODUCTION

The VCE COR Management module is used to nominate, appoint, track, and revoke an individual as a COR against an Army contract. This module allows a perspective COR to create a profile and process a nomination package for one or multiple contracts and/or orders as well as provide contracting personnel a web based portal for all relevant COR actions. This Users Guide has been prepared to assist new users in properly utilizing the VCE COR Management module. This module is guided by Army Contracting Command Pamphlet 70-1 Interim Army Contracting Command – Contracting Officer’s Representative Policy Guide. This document outlines the roles and responsibilities of all parties involved with the appointment and oversight of CORs within the VCE COR Management module.

The VCE COR Management module is CAC enabled and available to all members of the Army at <https://arc.army.mil/COR>

Please use the “Print Layout” view setting to see embedded screenshots

For questions, please utilize the COR Handbooks and POCs link to determine your servicing contracting center’s COR POC.

II. HOME PAGE

The VCE COR Management module homepage, at <https://arc.army.mil/COR>, contains top level information for each type of user involved in the nomination and appointment of CORs against Army Contracts and links to navigate the site.

The links for the module are as follows:

COR Home – returns the user to the homepage

COR Profile – allows the COR to enter or edit their profile information

COR Nomination Process – where each user will complete their portion of the nomination process

Contract List/Status – provides the user access to their individual records both active appointments and those in process. This is for all levels, CORs, COR Supervisor, and Contracting Staff

Awaiting My Approval – provides the user access to all records that are awaiting their approval/action

Document Templates – provides the user a set of document templates relevant to the COR process

COR Handbooks & POCs – Allows the user to select the servicing contracting center and view the local COR Handbook and the local Contracting Center's COR POCs

All COR Submitted Documents – allows the COR of any active appointment to see all documents associated with a contract, even those from previous CORs.

COR Related Links – provides the user links to various other online tools.

Admin Links – these are available to the local Contracting Center COR Administrators only.

COR Management System Video – a narrated tutorial video is available via the link in the center of the home page.

III. COR PROFILE

The COR Profile requires the entry of relevant COR information to ensure the proper nomination and appointment of a COR . The profile information, once entered, does not need to be entered again (save any needed updates) and can be used to populate one or a dozen different nomination packages.

The Profile page contains two sections, COR Information and Training Courses. On the initial build of the profile, the COR will complete the COR Information, select save record, and then enter their Training Courses. On subsequent visits to the profile page, both sections will be available simultaneously.

This is a screenshot of the COR Information area:

COR: Profile
[View COR Contract List](#)

COR Information

AKO Name: MICHAEL.NEEB

Work Address: 5418 South Soott Plaza

City/APO: Fort Dix

State: NJ

Zip Code: 17070

Country: United States

Country Area Code Phone Number Extension
(If applicable) (3 digits, no dashes) (7 digits, no dashes) (If applicable)

Commercial Phone: 732 1234567

Mobile Phone:

DSN Phone:

Predominant Career Field: CONTRACTING

Level of Certification: Level 3

Supervisor/Commander Information

Note: If the supervisor/commander email address is not a valid address you will receive an email when you try to submit nominations for approval.

AKO Name: MATTHEW.MEINERT

Note: Check with your supervisor/commander for the correct AKO name (example: DENNIS.BRADLEY or JOSEPH.P.SMITH212)

Email Address: MATTHEW.MEINERT@US.ARMY.MIL

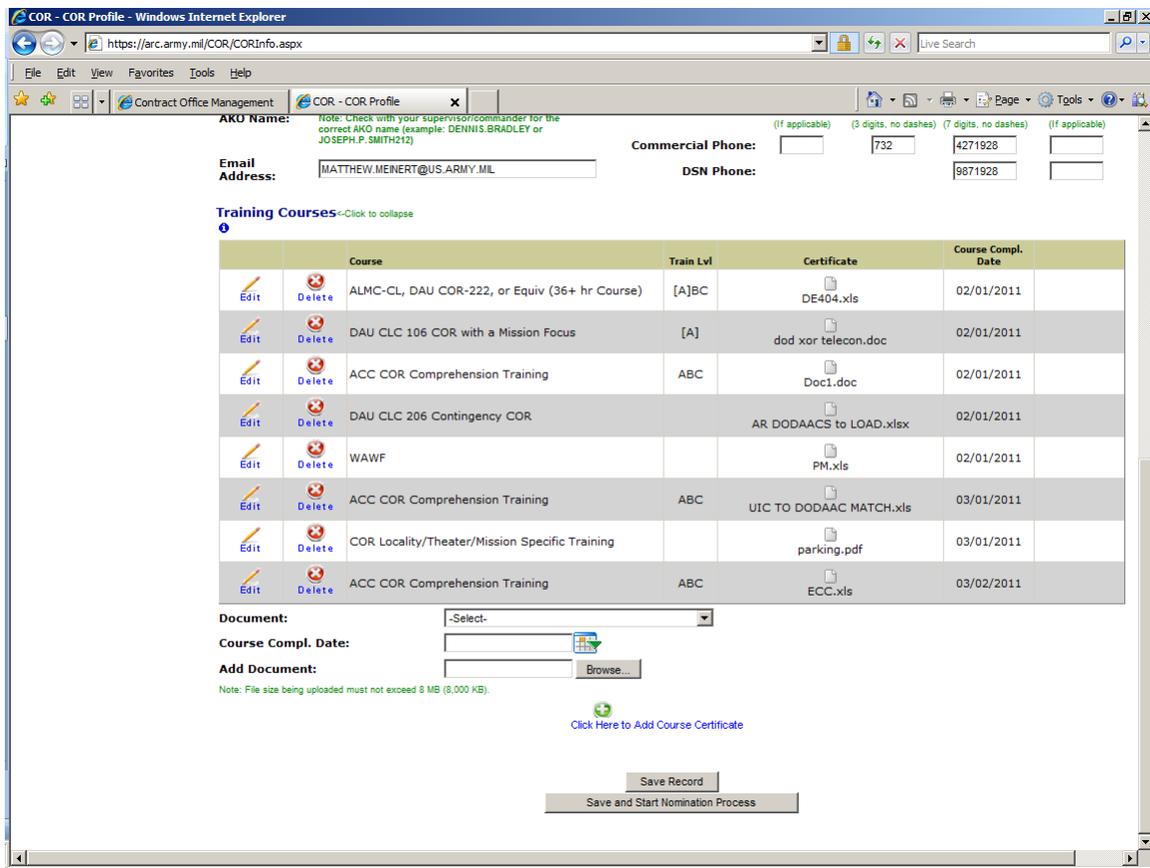
Country Area Code Phone Number Extension
(If applicable) (3 digits, no dashes) (7 digits, no dashes) (If applicable)

Commercial Phone: 732 4271928

DSN Phone: 9871928

Training Courses: [Click to edit](#)

There are blue “I”s that contain help information. This information can be access by “mousing” over the icons and clicking. Any mandatory field not entered will return an error message indicating the value that is missing. Once the save record button is clicked, a second area (for first time CORs) will open, allowing the COR to enter course information.



When the COR access the Training Courses area, they will see three items.

Document – This represents the course to be loaded

Course Compl Date – This represents the date the course was completed and is used to send automated training refresher reminders

Add Document – Use the Browse button to load the course certificate/transcript

Training is not required to complete the profile, nor is it required when the nomination package is submitted. Proof of training is required by the time the Contracting Officer appoints the COR or the system will error and identify the missing training courses.

Training is divided into three categories based on the complexity of the contract as determined by the Contracting Officer. These categories (A, B, and C) will dictate the courses the COR will be required to have completed for an official appointment. Course and category information is available within Army Contracting Command Pamphlet 70-1 Interim Army Contracting Command – Contracting Officer’s Representative Policy Guide and is available at attachment 01 of this document.

Once the profile is complete, the COR can then navigate to the next link “COR Nomination Process” to develop their package.

IV. NOMINATING AND APPOINTING A COR

The COR can begin their nomination process by completing their profile and clicking on “COR Nomination Process”. This will bring them to the nomination page.

The nomination page is broken into three primary areas:

COR Information – where the perspective COR completes their package

Supervisor – where the COR’s supervisor reviews and certifies their package

Contracting Officer – where the contracting officer will review and formally appoint the COR

A. COR INFORMATION

The COR Information area has a number of requirements as part of package development. The COR Information area is broken into a number of distinct areas for nomination package completion

COR Profile Information – Basic information from the profile page to include name, home organization, and courses completed.

Contracting Command/Center – the COR shall select their servicing command and center via the drop down lists.

Contract Information – the COR shall identify whether they know the contract number they are to be appointed against, if yes, they will be required to enter it, if not they will be able to enter a preaward number as agreed upon between the COR and local contracting center.

Contracting Officer/Specialist – the COR shall identify the PCO and Specialist of their action

Quality Assurance Surveillance Plan (QASP) – The COR can submit a QASP as well as enter a description of the QASP. A QASP is not required for the submission of the nomination package but one is required at time of appointment.

Contractor – This area is auto-populated at time of award, no data entry is required

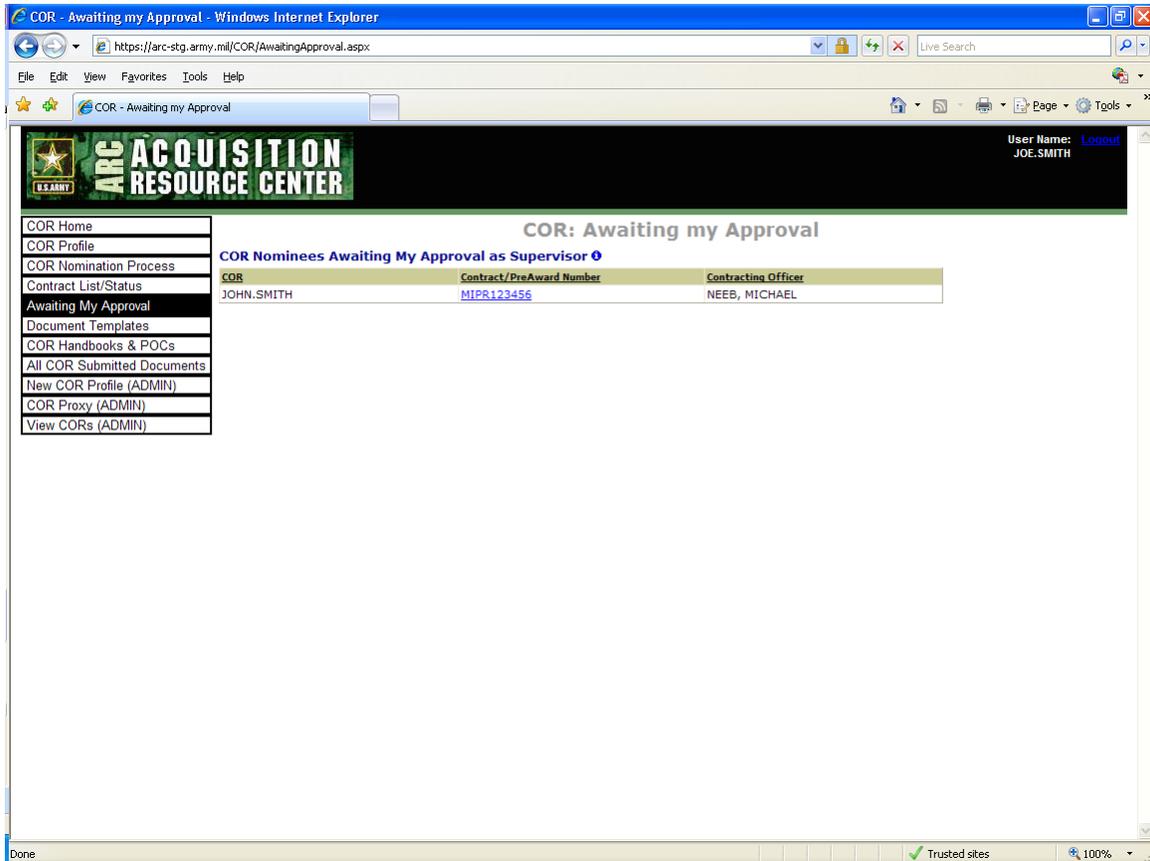
COR Certifications – Prior to submission of the package, the COR must certify to a number of requirements. This can be completed by clicking the block next to each certification requirement.

Once complete, the COR then clicks “Submit Record to Supervisor” which will send an email to the supervisor located on their profile with an embedded link to

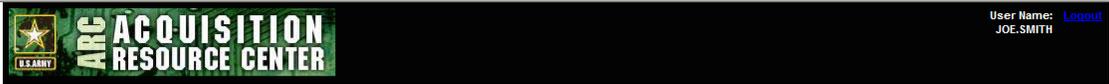
this module for their action or the COR can “Save Record(without routing)” and return at a later time.

B. SUPERVISOR

Once the COR has submitted their package to their supervisor, the supervisor will receive an email directing them to the COR site. Once within the site, the supervisor will click on the link “Awaiting My Approval” and will see the record awaiting their action (shown below). The supervisor will click on the contract/preaward number to access the record.



Once in the record, the supervisor can review everything submitted to date (next three screen shots). Once their review is complete, the supervisor then certifies to a number of requirements as well (fourth of four screenshots in section B Supervisors). Once they complete the certification process, the supervisor can elect to Approve (which forwards the package to the Contracting Officer), Save Record (without routing) for future review, or Supervisor Reject. If the supervisor rejects the package, they must enter comments. These comments and the package are then returned to the COR via email for corrective action.



User Name: [Logout](#)
JOE.SMITH

- COR Home
- COR Profile
- COR Nomination Process
- Contract List/Status
- Awaiting My Approval
- Document Templates
- COR Handbooks & POCs
- All COR Submitted Documents
- New COR Profile (ADMIN)
- COR Proxy (ADMIN)
- View CORs (ADMIN)

COR Nomination Process for MIPR123456

[View Complete COR Information](#)

COR Information -Click to collapse

AKO Name: JOHN.SMITH **PEO/Command:** ACC **PM/Directorate:** ACC HQ

Predominant Career Field: CONTRACTING **Level of Certification:** Level 3

Course	Training Lvl	Certificate
ACC COR Comprehension Training	A	LRC.ppt

Contracting Command / Center

Contracting Command: ACC

Contracting Center: ACC HQ

Contract Information

->Contract Number is Known ->Contract Number is NOT Known

Contract Number: MIPR123456

Record Status: COR Nominee - Submitted to Supervisor

Contracting Officer

Contracting Officer: NEEB, MICHAEL **Email:** MICHAEL.NEEB@US.ARMY.MIL

Commercial Phone: 7325325512

Contracting Specialist

Contracting Specialist: NEEB, MICHAEL **Email:** MICHAEL.NEEB@US.ARMY.MIL

Commercial Phone: 7325325512

QA Surveillance Plan (QASP)

Note: The file should have a file extension (doc, pdf, etc.).

Note: File size being uploaded must not exceed 8 MB (8,000 KB).

QA Surveillance Plan (QASP)

Note: The file should have a file extension (doc, pdf, etc.).

Note: File size being uploaded must not exceed 8 MB (8,000 KB).

Existing Document: LRC.ppt **Description:**

Replace QASP Document: **Description:**

Contractor

Cage Code: **Contractor Address:**

Contractor Name: **Contractor State:**

Contractor City: **Contractor Country:**

Contractor Zip Code:

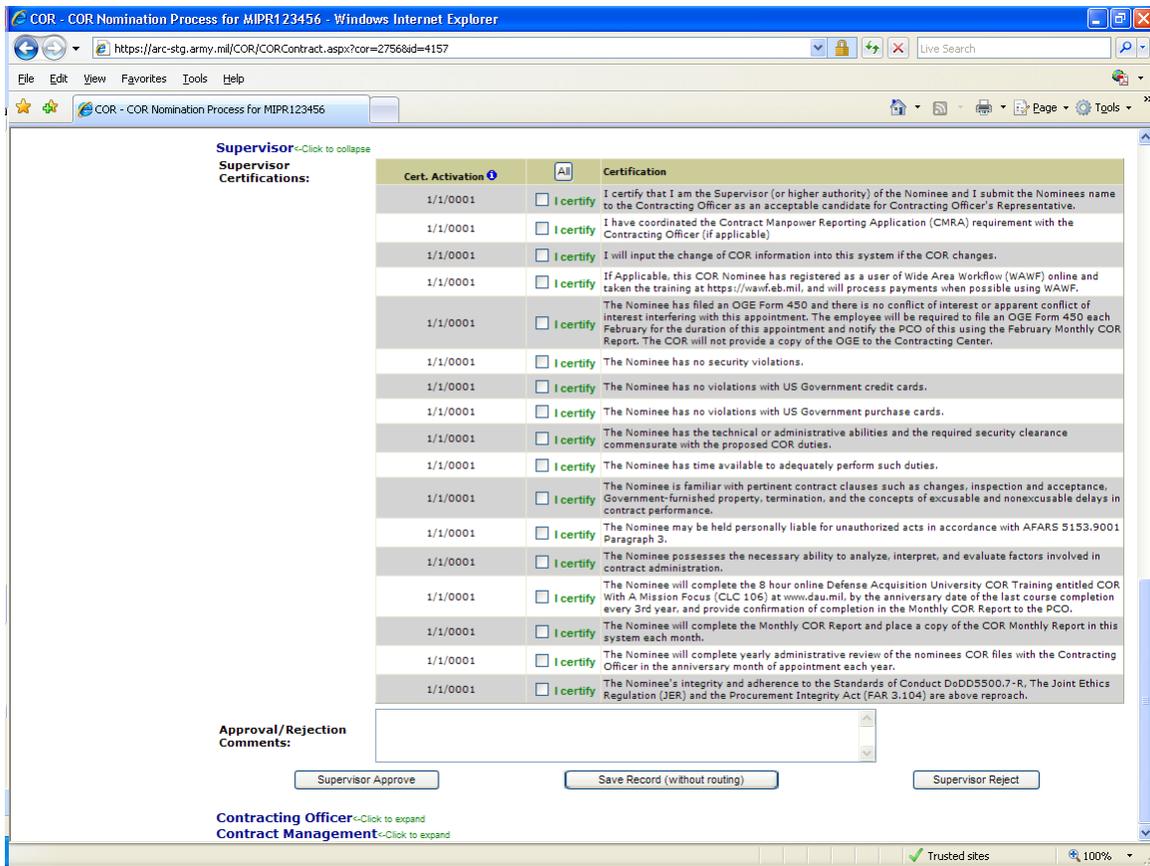
Contract Award Date:

COR (Nominee) Certifications:

Cert. Activation	Certification	Certification
9/20/2007	Certified	I have the necessary clearance for this contract and any relevant information.
9/20/2007	Certified	I hereby understand that I am required, as a COR, to complete and file the OGE 450 Form by February of each year while I am a COR and I will include a statement in the February Monthly COR Report stating that this has been done.
9/20/2007	Certified	I hereby understand that I am required, as a COR, to complete the Monthly COR Report and submit it within the COR site by the 15th of each month.
9/20/2007	Certified	I hereby understand that I am required, as a COR, to complete the yearly administrative review of my COR files with the Contracting Officer in the anniversary month of the appointment each year.
4/29/2008	Certified	I may be held personally liable for unauthorized acts in accordance with AFARS 5153.9001 Paragraph 3.
9/20/2007	Certified	I will complete the 8 hour online Defense Acquisition University COR Training entitled COR With A Mission Focus (CLC 106) at www.dau.mil by the anniversary date of the last course completion every 3rd year, and provide confirmation of completion in the monthly COR Report to the PCO.
4/30/2008	Certified	If applicable, I have registered as a user of Wide Area Workflow (WAWF) online and taken the training at https://wawf.eb.mil and will process payments when possible using WAWF.

Supervisor Certifications:

Cert. Activation	AI	Certification
1/1/0001	<input type="checkbox"/> I certify	I certify that I am the Supervisor (or higher authority) of the Nominee and I submit the Nominee name to the Contracting Officer as an acceptable candidate for Contracting Officer's Representative.
1/1/0001	<input type="checkbox"/> I certify	I have coordinated the Contract Manpower Reporting Application (CMRA) requirement with the



C. CONTRACTING OFFICER

Once the COR's supervisor submits the package as approved, the Contracting Officer and Specialist identified on the record will receive an email directing them to the site. The Contracting Officer or Specialist will access the "Awaiting My Approval" link and access the record to review by clicking of the Contract/Preaward Number field. Once within the record, they can review all information entered by the COR and COR's supervisor (identical to the screenshots in Section B).

The Contracting Officer and/or Specialist will have a number of actions to perform.

First, if the COR did not identify a contract number as part of the nomination package, opting for the Preaward Number, the Contracting Officer or Specialist will need to enter the correct contract number and order (if applicable)

Second, the Contracting Officer or Specialist will need to identify the Training Type the COR should have met IAW the Army Contracting Command Pamphlet 70-1 Interim Army Contracting Command – Contracting Officer's Representative Policy Guide and is available at attachment 01 of this document.

Third, the Contracting Officer or Specialist can identify if the period of performance of the contract is less than 90 days, if it is, it will waive the requirement for ACC Comprehension Training.

Fourth, the Contracting Officer or Specialist can waive the requirement for a QASP, if waived; the Contracting Officer or Specialist is then required to load a memorandum for file outlining the reason for the waiver.

Lastly, the Contracting Officer or Specialist will need to certify to a set of requirements by clicking on the boxes of the certifications.

Once complete the Contracting Officer or Specialist will load the appointment letter and identify the appointment date and click “Contracting Officer Approve”. The Contracting Officer or Specialist can reject the record by entering comments in the approval/rejection comments block and by clicking “Contracting Officer Reject”. The Contracting Officer or Specialist can also save the record for future processing by clicking “Save Record (without routing)”.

If the Contracting Officer or Specialist approve or reject the record, an email will go out to the COR and the COR’s Supervisor outlining the decision.

COR - COR Nomination Process for TM REPAIRS - Windows Internet Explorer

https://arc.army.mil/COR/CORContract.aspx?cor=125&id=9139&orgid=94

Certified	5/18/2008	Certified	I MAY BE HELD PERSONALLY LIABLE FOR UNAUTHORIZED ACTS IN ACCORDANCE WITH AFARS 5153.9001 PARAGRAPH 3.
	5/18/2008	Certified	I WILL COMPLETE THE 8 HOUR ONLINE DEFENSE ACQUISITION UNIVERSITY COR TRAINING ENTITLED COR WITH A MISSION FOCUS (CLC 106) AT WWW.DAU.MIL BY THE ANNIVERSARY DATE OF THE LAST COURSE COMPLETION EVERY 3RD YEAR, AND PROVIDE CONFIRMATION OF COMPLETION IN THE MONTHLY COR REPORT TO THE PCO.
	5/18/2008	Certified	IF APPLICABLE, I HAVE REGISTERED AS A USER OF WIDE AREA WORKFLOW (WAWF) ONLINE AND TAKEN THE TRAINING AT HTTPS://WAWF.EB.MIL AND WILL PROCESS PAYMENTS WHEN POSSIBLE USING WAWF.

Save Record (without routing)

Supervisor - Click to expand
Contracting Officer - Click to collapse
Reassignment of the PreAward Contract TM REPAIRS

Contract Number: --Select-- - - - - - --Select-- - - - - -
 Delivery/Task Order: --Select--
 COR Training Type: --Select--
 PoP less than 90 Days?:
 Waive QASP?:

Contracting Officer Certifications:

Cert. Activation	All	Certification
5/18/2008	<input type="checkbox"/> I certify	EVERY MONTH I WILL ENSURE THAT THE COR COMPLETES THE REQUIRED MONTHLY COR REPORT AND UPLOADS IT IN THIS SYSTEM. I WILL THEN REVIEW THE MONTHLY COR REPORT AND APPROVE OR REJECT IT IN THE COR MANAGEMENT SYSTEM.
5/18/2008	<input type="checkbox"/> I certify	I WILL PERFORM A YEARLY ADMINISTRATIVE REVIEW OF THE COR'S FILES IN THE ANNIVERSARY MONTH OF APPOINTMENT USING THE ANNUAL COR FILE INSPECTION CHECKLIST.
5/18/2008	<input type="checkbox"/> I certify	I WILL UPLOAD THE ANNUAL COR FILE INSPECTION CHECKLIST IN THIS SYSTEM AT THE END OF THE ANNIVERSARY MONTH OF APPOINTMENT EACH YEAR.

Approval/Rejection Comments:

Appointment Letter: Browse... **Appointment Date:**

Note: File size being uploaded must not exceed 8 MB (8,000 KB).
 Note: To review the list of Appointment Letter templates, please visit the [Document Templates page](#) and select your organization.

Contracting Officer Approve Save Record (without routing) Contracting Officer Reject

Contract Management - Click to expand

D. DOCUMENT TEMPLATES

During the nomination process, the parties involved in the nomination package may access various document templates like sample QASPs or Appointment letters. To access these templates, click on the “Document Templates”. A list of templates will appear and include

- Appointment Letter
- Revocation Letter
- Termination Request Letter
- COR File Inspection Checklist
- Sample QASP Format
- Sample QASP Task Matrix
- COR File Review/Inspection Checklist

V. POST AWARD ACTIVITIES

Once a COR is appointed, there are a number of options to upload as well as view older COR documentation. The intent of the COR module is to create an online COR file to replace the desk side version, accessible anywhere by the COR or Contracting Officer/Specialist.

To access an existing appointment, click on the link “CONTRACT LIST/STATUS” – this will provide the user a complete listing of all actions they are associated with either as a COR, COR Supervisor or Contracting Officer/Specialist. Example below

The screenshot shows a web browser window displaying the 'COR: Contract List as COR and Supervisor and Contracting Officer' page. The page includes a navigation menu on the left and a main content area with a table of records. The table has the following columns: COR, Contract Number, PreAward Number, COR Status, Supervisor, and PCO. The records list various contract entries with their respective statuses and personnel.

COR	Contract Number	PreAward Number	COR Status	Supervisor	PCO
MICHAEL.NEEB		ASEFAAASDVSDFEF	COR Nominee - Submitted to Supervisor	MATTHEW.MEINERT	THOMPSON, MICHAEL
MICHAEL.NEEB		DAAADDDDDSSSA	COR Nominee - Supervisor Approved	MATTHEW.MEINERT	THOMPSON, MICHAEL
MICHAEL.NEEB	DAAB07-01-C-2141-0000		Active COR	MATTHEW.MEINERT	NEEB, MICHAEL
MICHAEL.NEEB	DAAB07-03-C-E402-0000	ASDADESSAAAAA	Active COR	MATTHEW.MEINERT	THOMPSON, MICHAEL
MICHAEL.NEEB	DAAB07-03-C-E407-0000	MOVECORCERTS23	Active COR	MATTHEW.MEINERT	APPLEGATE, WILLIAM
GARY.VOLERMAN	DAAB08-08-D-E409-0001		Active COR	PHILLIP.JAMES.WILSON	NEEB, MICHAEL
JOHN.SMITH		MIPR123456	COR Nominee - Supervisor Approved	JOE.SMITH	NEEB, MICHAEL
MICHAEL.NEEB		RTYHRTRHTRH	COR Nominee - Supervisor Approved	MATTHEW.MEINERT	NEEB, MICHAEL
MICHAEL.NEEB		SADFFDSSAAAAA	COR Nominee - Supervisor Approved	MATTHEW.MEINERT	THOMPSON, MICHAEL
JACK.KULAGA		TESTA		MICHAEL.NEEB	WILSON-EMMONS, SHARON
MICHAEL.NEEB		TESTCORPC00001	COR Nominee - Submitted to Supervisor	MATTHEW.MEINERT	THOMPSON, MICHAEL
MICHAEL.NEEB	W15P77-06-D-E405-0021		Active COR	MATTHEW.MEINERT	NOSTRANT, DAVID
JACK.KULAGA	W15P77-06-D-E405-0021		Active COR	MICHAEL.NEEB	NOSTRANT, DAVID
GEOFFREY.BAILEY	W15P77-06-D-E407-0011		Active COR	MICHAEL.NEEB	APPLEGATE, WILLIAM
JACK.KULAGA	W15P77-06-D-E407-0011		Active COR	MICHAEL.NEEB	APPLEGATE, WILLIAM
MICHAEL.NEEB	W15P77-09-C-1233-0000		Active COR	MATTHEW.MEINERT	NEEB, MICHAEL
MICHAEL.NEEB	W15P77-09-C-2331-0000		Active COR	MATTHEW.MEINERT	NEEB, MICHAEL
MICHAEL.NEEB	W15P77-09-C-6654-0000		Active COR	MATTHEW.MEINERT	NEEB, MICHAEL
MICHAEL.NEEB	W15P77-09-C-9876-0000		Active COR	MATTHEW.MEINERT	NEEB, MICHAEL
MICHAEL.NEEB	W15P77-09-P-1321-0000		Active COR	MATTHEW.MEINERT	NEEB, MICHAEL
GARY.VOLERMAN	W15P77-10-C-4654-0000		COR Nominee - Supervisor Approved	PHILLIP.JAMES.WILSON	NEEB, MICHAEL
MICHAEL.NEEB	W15P77-10-C-7421-0000		Active COR	MATTHEW.MEINERT	NEEB, MICHAEL
MICHAEL.NEEB	W15P77-10-C-9999-0000		COR Nominee - Supervisor Approved	MATTHEW.MEINERT	NEEB, MICHAEL
MICHAEL.NEEB	W15P77-10-P-9854-0000		Active COR	MATTHEW.MEINERT	NEEB, MICHAEL
MICHAEL.NEEB	W9128Z-10-C-6322-0000		Active COR	MATTHEW.MEINERT	NEEB, MICHAEL

From here, the user can select the record of their choosing and if the record is an active appointment, can navigate to the Contract Management Area.

Note – the record will retain all nomination package data which is available for review.

A. CONTRACT MANAGEMENT

This section is divided into a number of areas:

Monthly Status Reports – Allows the submission of the required monthly status report, identify the month and year of the report, then use the browse selection to load the report. Format and content of the report is between the Contracting Officer and COR. Once loaded, the monthly status report can be approved or rejected by the Contracting Officer/Specialist

The screenshot displays the 'COR - COR Contract Management for W15P7T-06-D-E407-0011' web application. The main content area is titled 'Contract Management' and features a 'Monthly Status Reports' section with a table of reports. Below the table are 'Add File' buttons and dropdown menus for 'Month' and 'Year'. The 'Annual COR File Inspection Checklist' section shows 'No COR File Inspection Checklist File Listed' and includes a 'Year' dropdown and 'Add File' button. The 'COR Trip Report' section shows 'No COR Trip Reports Listed' and includes a 'Month' dropdown and 'Add File' button. The interface is viewed in Internet Explorer with a search bar and navigation icons at the top.

	Month/Year	Version	Status	Document	Created By	Created On
	11-2008	1	Submitted	MONTHLY COR REPORT TO PCO for 16 Dec 08-Nov 2008	GEOFFREY.BAILEY	12/22/2008 09:45 AM
	10-2008	1	Submitted	Sep 2008 COR report 14 Oct 08.doc	GEOFFREY.BAILEY	10/14/2008 02:44 PM
	08-2008	1	Submitted	Aug 2008 COR report 15 Sep 08.doc	GEOFFREY.BAILEY	09/15/2008 03:27 PM
	07-2008	1	Submitted	MONTHLY COR REPORT JULY 2008 Contract Closeouts.do	GEOFFREY.BAILEY	08/12/2008 02:49 PM
	06-2008	1	Submitted	MONTHLY COR REPORT TO PCO JUNE 2008 Contract Close	GEOFFREY.BAILEY	07/15/2008 10:03 AM
	05-2008	1	Submitted	MONTHLY COR REPORT TO PCO MAY 2008 Contract Closeo	GEOFFREY.BAILEY	07/15/2008 10:02 AM
	04-2008	1	Submitted	COR MONTHLY REPORT-0011 MAR-APR 2008 .doc	GEOFFREY.BAILEY	07/15/2008 10:02 AM

- B. Annual COR File Inspection Checklist – Where the Contracting Officer/Specialist can load their yearly review of the COR's file
- C. COR Trip Reports – Where the COR can load trip reports
- D. COR Correspondence Report – Where the COR can load any correspondence between them and the contractor
- E. Miscellaneous Documents – Where the COR can load a host of other documents for their file.

Note – All documentation loaded into the COR tool is auto pushed to PCF if a PCF contract cabinet exists as to avoid a duplication of document loading.

VI. VIEWING PREVIOUS COR'S DOCUMENTATION

A new COR can view the documentation of a previous COR for a contract. The new COR can utilize the "All COR Submitted Documents" link and select the contract they wish to view. After selecting the contract the user wants to review, an entire listing of all documents from any COR is available. These documents are available to the COR, COR's Supervisor, and Contracting Officer/Specialist.

The screenshot shows a web browser window with the URL <https://arc-stg.army.mil/COR/ContractReports.aspx?ContractNumber=W15P7T06DE4070011>. The page title is "Contract Management Reports for W15P7T06DE4070011". The main content area displays a table of "Monthly Status Reports".

Month/Year	Version	Status	Document	Created By	Created On
04-2009	1	Approved	cor mon rpt E407 apr2009.pdf	JACK.KULAGA	05/06/2009 09:27 AM
03-2009	1	Approved	cor mon rpt E407 mar2009.pdf	JACK.KULAGA	04/06/2009 11:23 AM
02-2009	1	Approved	cor mon rpt E407 feb2009.pdf	JACK.KULAGA	03/09/2009 11:54 AM
01-2009	1	Approved	cor mon rpt E407 jan2009.pdf	JACK.KULAGA	02/12/2009 10:12 AM
12-2008	1	Approved	cor mon rpt E407 dec2008.pdf	JACK.KULAGA	01/28/2009 11:42 AM
11-2008	1	Submitted	MONTHLY COR REPORT TO PCO for 16 Dec 08-Nov 2008	GEOFFREY.BAILEY	12/22/2008 09:45 AM
10-2008	1	Submitted	Sep 2008 COR report 14 Oct 08.doc	GEOFFREY.BAILEY	10/14/2008 02:44 PM
08-2008	1	Submitted	Aug 2008 COR report 15 Sep 08.doc	GEOFFREY.BAILEY	09/15/2008 03:27 PM
07-2008	1	Submitted	MONTHLY COR REPORT JULY 2008 Contract Closeouts.do	GEOFFREY.BAILEY	08/12/2008 02:49 PM
06-2008	1	Submitted	MONTHLY COR REPORT TO PCO JUNE 2008 Contract Close	GEOFFREY.BAILEY	07/15/2008 10:03 AM
05-2008	1	Submitted	MONTHLY COR REPORT TO PCO MAY 2008 Contract Closeo	GEOFFREY.BAILEY	07/15/2008 10:02 AM
04-2008	1	Submitted	COR MONTHLY REPORT-0011 MAR-APR 2008 .doc	GEOFFREY.BAILEY	07/15/2008 10:02 AM

Below the table, there is a link for "Annual COR File Inspection Checklist".

VII. ATTACHMENTS

Army Contracting Command Pamphlet 70-1 Interim Army Contracting Command – Contracting Officer's Representative Policy Guide.

For questions, please utilize the COR Handbooks and POCs link to determine your local contracting center's POCs.



ACCCOR70-1.pdf