DEPARTMENT OF THE ARMY
HEADQUARTERS, JOINT READINESS TRAINING CENTER AND FORT POLK
6661 WARRIOR TRAIL, BUILDING 350
FORT POLK, LOUISIANA 71459-5339

REPLY TO
ATTENTION OF:

AFZX-CG

JUL 0 8 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Memorandum CG-01 – Commander's Critical Information Requirements (CCIRs), Change 1

1. Purpose. To identify the commanding general's CCIRs and provide guidance on the reporting process.

2. Fort Polk CCIRs fall into two levels of concern based on the nature, gravity, potential for adverse publicity, or potential consequences of the incident to Fort Polk and its immediate populace. A Level 1 CCIR requires the immediate notification of the CG, regardless of the time of day or night, and a Level 2 CCIR requires the CG be notified NLT 0900 the following morning.

a. Level 1. The DC will be notified immediately during duty hours (531-1734/1706) or through the field officer of the day (FOD) during non-duty hours (531-1725/6/7) in the event any of the below incidents occur. This does not preclude MSC commanders from notifying the CG directly at their discretion; however, the DC must also be notified to ensure the installation staff is informed and tasked as appropriate.

(1) Death or serious, life-threatening injury to any Fort Polk Soldier or family member.

(2) Any deployed Fort Polk Soldier killed in action (KIA).

(3) Death or serious, life threatening injury to any Soldier training at Fort Polk in rotation or undergoing mobilization.

(4) Class A or B military aircraft accidents of Fort Polk or rotational unit aircraft.

(5) Damage to barracks or government housing that displaces Soldiers and/or family members.

(6) Increase in force protection level or intelligence of threats or incidents affecting the security of Fort Polk.

(7) Any incident that has the potential for immediate adverse publicity or negative consequences on the Fort Polk population and community.

b. Level 2. The DC will be notified of the below incidents and brief the CG NLT 0900 the following morning.

(1) Serious injury, requiring hospitalization of any Fort Polk Soldier or family member.

(2) Any deployed Fort Polk Soldier wounded in action (WIA).

(3) Arrival of any WIA Soldier to BJACH and/or Fort Polk.

(4) Serious injury, requiring hospitalization of any Soldier at Fort Polk in rotation or undergoing mobilization.

(5) Suicide attempt by a Fort Polk Soldier or family member.

(6) Serious accidents, damage, or crimes that will adversely affect Fort Polk or its community.

(7) Loss of any sensitive or high dollar value items.

(8) Attacks on the Fort Polk information network.

(9) Suspicious activity or other indicators of a possible threat or incident affecting the security of Fort Polk.

(10) Incident involving weapons or ammunition.

(11) Reportable fuel, oil, or chemical spills.

(12) Incidents involving officers or senior noncommissioned officers.

(13) Military vehicle accidents resulting in high dollar property or vehicle damage.

(14) Range fires that threaten government property or the surrounding civilian populace, facilities, or property.

(15) Sexual assaults on any Soldier, assigned to JRTC and Fort Polk or on Temporary duty.

3. In the event other serious incidents occur that are not addressed in this memo, contact the DC for guidance during duty hours or the FOD after duty hours. If unable to contact the DC for Level 1 CCIRs, contact the CG directly.

MICHAEL D. BARBERO
Brigadier General, USA
Commanding

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